

Join the West End-Coal Harbour Community Policing Centre Board of Directors

The West End-Coal Harbour Community Policing Centre (WECHCPC) is a registered charity with programming directed at reducing crime/street disorder and increasing personal safety. Our area of responsibility spans from Vancouver's Burrard Street to Stanley Park and from Coal Harbour to English Bay. With the support of the Vancouver Police Department, the WECHCPC engages and educates visitors, residents, and businesses on crime prevention planning and activities, offers information and referral services, and facilitates the interaction between the police and the community with issues related to crime and personal safety. We are looking for talented and committed individuals to volunteer on our Board of Directors.



This is a governance board focused on a demonstrated commitment to the WECHCPC's mission. Duties include attending monthly board meetings, Annual Strategic Planning Sessions and General Meeting, and committee meetings as necessary (see time commitments below). Board members may occasionally be required to support community events. Board members are advocates for WECHCPC and contribute to our fundraising efforts at a level meaningful to them.

There is currently one position open to start as soon as possible. We are looking for a Board Member with interest and/or expertise in Fundraising, Public Relations, or Human Resources.

Our Commitment to Equity, Diversity, and Inclusion

The WECHCPC depends on diversified expertise for effective oversight. We welcome a diverse range of knowledge, experience, and skills. We encourage candidates from equity-deserving groups to apply, including BIPOC, Women, 2SLGBTQIA, and persons with disabilities.

Qualifications

Applicants should meet the following minimum requirements:

- Live and/or work within Metro Vancouver half time or more.
- 19 years of age or older
- Excellent communication, interpersonal and problem-solving skills.
- Fluency in English, written and verbal is a MUST.



Additionally:

- Applicants must successfully pass an intake interview, Vancouver Police Criminal Record Check, and additional security vetting procedures.
- References are required.
- We encourage all interested individuals to apply, however it is advantageous to work or live (or have recently lived) in the West End or Coal Harbour, and have a good understanding of social issues impacting downtown Vancouver.
- Relevant work or volunteer experience related to the position will be considered.

Deliverables/Duties

Board members are expected to:

- Provide governance within the organization.
- Set policies which are based on the goals and objectives of the WECHCPC.
- Provide guidance, support, and direction to the Executive Director.
- Attend and actively participate in monthly board and committee meetings by reading agenda, minutes and other reports, listening and sharing views respectfully, and completing committee work within a reasonable time frame.
- Contribute skills, knowledge, influence, time, and other assets.
- Stay informed on issues that affect WECHCPC and the people/organizations we support.
- Support and participate in fundraising efforts and special events.
- Create awareness of, and support for, all services provided by WECHCPC.
- Enhance the image of the WECHCPC in the community and among its stakeholders.

Time Requirements



Monthly Meetings - *up to two hours a month.*

Committee Meetings - *up to two hours a month on a quarterly basis.*

Annual Strategic Planning Session - *up to six hours once a year.*

Annual General Meeting - *up to three hours once a year.*

Fundraising and Community Events - *up to three hours once a quarter.*

Appreciation Events (recommended) – *up to two hours twice a year.*

Board meetings are typically held in the evening on the second week of every month.

Additional Information



The WECHCPC can offer the following incentives:

PERSONAL AND PROFESSIONAL DEVELOPMENT: Lectures or discussions are available free of charge for all members of the WECHCPC.

NETWORKING: Opportunities are presented in the form of appreciation events with the WECHCPC or with the Vancouver Police Department.

FRINGE BENEFITS: Tokens of appreciation are provided annually in the form of awards, certificates, and small merchandise items.

Please visit our 'CPC Management' page on our website to download this Board Information Sheet and to complete the Board Nomination Form. It can be found at www.wechcpc.com.