

Join the West End-Coal Harbour Community Policing Centre Board of Directors

The West End-Coal Harbour Community Policing Centre (WECHCPC) is a registered charity with programming directed at reducing crime/street disorder and increasing personal safety. Our area of responsibility spans from Vancouver's Burrard Street to Stanley Park and from Coal Harbour to English Bay. With the support of the Vancouver Police Department, the WECHCPC engages and educates visitors, residents, and businesses on crime prevention planning and activities, offers information and referral services, and facilitates the interaction between the police and the community with issues related to crime and personal safety. We are looking for talented and committed individuals to volunteer on our Board of Directors.



The WECHCPC depends on diversified expertise for effective oversight. We welcome a diverse range of knowledge, experience, and skills, and we encourage all interested persons to apply. A good understanding of social issues impacting downtown Vancouver would be an asset.

This is a governance board focused on a demonstrated commitment to the WECHCPC's mission. Duties include attending monthly board meetings, Annual Strategic Planning Sessions and General Meeting, and committee meetings as necessary (see time commitments below). Board members may occasionally be required to support community events. Board members are advocates for WECHCPC and contribute to our fundraising efforts at a level meaningful to them.

Time Commitments:



Monthly Meetings - *up to two hours a month.*

Committee Meetings - *up to two hours a month on a quarterly basis.*

Annual Strategic Planning Session - *up to six hours once a year.*

Annual General Meeting - *up to two hours once a year.*

Board meetings are typically held in the evening during the second week of every month.

Qualifications

Applicants must successfully pass an intake interview, Vancouver Police Criminal Record Check, and additional security vetting procedures. References are required.

We encourage all interested individuals to apply, however it is advantageous to work or live (or have recently lived) in the West End or Coal Harbour, or other downtown Vancouver neighbourhoods.



Deliverables/Duties

Board members are expected to:

- Provide governance within the organization.
- Set policies which are based on the goals and objectives of the WECHCPC.
- Provide guidance, support, and direction to the Executive Director.
- Attend and actively participate in monthly board and committee meetings by reading agenda, minutes and other reports, listening and sharing views respectfully, and completing committee work within a reasonable time frame.
- Contribute skills, knowledge, influence, time, and other assets.
- Stay informed on issues that affect WECHCPC and the people/organizations we support.
- Support and participate in fundraising efforts and special events.

Additional Information



The WEHCPC can offer the following incentives:

PERSONAL AND PROFESSIONAL DEVELOPMENT: Lectures or discussions are available free of charge for all members of the WEHCPC.

NETWORKING: Opportunities are presented in the form of appreciation events with the WEHCPC or with the Vancouver Police Department.

FRINGE BENEFITS: Tokens of appreciation are provided annually in the form of awards, certificates, and small merchandise items.

Current Openings

We are currently recruiting volunteers to lend expertise to the following committees:

Public Relations Committee	Human Resources Committee	Finance Committee
Enhance the image of the WEHCPC in the community and among its stakeholders.	Recruit and hiring Board Members and the Executive Director.	Authorized signatory for Society documents and accounts.
Build relationships with the public and donors.	Conduct performance reviews of Executive Director.	Develop budget and oversee fundraising efforts.
Oversee communications to stakeholders and the public.	Authorize and support employee performance review recommendations from the Executive Director.	Summarizing and distributing financial reports to Board.
Create awareness of, and support for, all services provided by WEHCPC.	Assist with other HR matters as necessary.	Ensure compliance to all financial policies and document retention.

How to Apply

Please visit www.wehcpc.com and review the Board Information Sheet on the 'CPC Management' page. Complete the Board Nomination Form and email the completed form to executivedirector@wehcpc.com.