

## **Join the West End-Coal Harbour Community Policing Centre Board of Directors**

The West End-Coal Harbour Community Policing Centre (WECHCPC) is a registered charity with programming directed at reducing crime/street disorder and increasing personal safety. Our area of responsibility spans from Vancouver's Burrard Street to Stanley Park and from Coal Harbour to English Bay. With the support of the Vancouver Police Department, the WECHCPC engages and educates visitors, residents, and businesses on crime prevention planning and activities, offers information and referral services, and facilitates the interaction between the police and the community with issues related to crime and personal safety. We are looking for talented and committed individuals to volunteer on our Board of Directors.



The WECHCPC depends on diversified expertise for effective oversight. We welcome a diverse range of knowledge, experience, and skills. Preference will be given to individuals with expertise in Non-Profit Law, Business Law and/or Privacy Law, but we encourage all interested persons to apply. A good understanding of social issues impacting downtown Vancouver would be an asset as well.

This is a governance board focused on a demonstrated commitment to the WECHCPC's mission. Duties include attending monthly board meetings, Annual Strategic Planning Sessions and General Meeting, and committee meetings as necessary (see time commitments below). Board members may occasionally be required to support community events. Board members are advocates for WECHCPC and contribute to our fundraising efforts at a level meaningful to them.

### **Time Commitments:**



Monthly Meetings - *up to two hours a month.*

Committee Meetings - *up to two hours a month on a quarterly basis.*

Annual Strategic Planning Session - *up to six hours once a year.*

Annual General Meeting - *up to two hours once a year.*

Although the start date is flexible, we prefer the successful applicant will begin no later than the end of September 2018. Board meetings are typically held in the evening on the second Tuesday of every month.

### **Qualifications**

We are currently looking for a Board Member with expertise in Non-Profit Law, Business Law and/or Privacy Law.

Applicants must successfully pass an intake interview, Vancouver Police Criminal Record Check, and additional security vetting procedures.

References are required.

We encourage all interested individuals to apply, however it is advantageous to work or live (or have recently lived) in the West End or Coal Harbour.



## **Deliverables/Duties**

Board members are expected to:

- Provide governance within the organization.
- Set policies which are based on the goals and objectives of the WECHCPC.
- Provide guidance, support, and direction to the Executive Director.
- Attend and actively participate in monthly board and committee meetings by reading agenda, minutes and other reports, listening and sharing views respectfully, and completing committee work within a reasonable time frame.
- Contribute skills, knowledge, influence, time, and other assets.
- Stay informed on issues that affect WECHCPC and the people/organizations we support.
- Support and participate in fundraising efforts and special events.
- Create awareness of, and support for, all services provided by WECHCPC.
- Enhance the image of the WECHCPC in the community and among its stakeholders.

## **Additional Information**



The WECHCPC can offer the following incentives:

**PERSONAL AND PROFESSIONAL DEVELOPMENT:** Lectures or discussions are available free of charge for all members of the WECHCPC.

**NETWORKING:** Opportunities are presented in the form of appreciation events with the WECHCPC or with the Vancouver Police Department.

**FRINGE BENEFITS:** Tokens of appreciation are provided annually in the form of awards, certificates, and small merchandise items.